

Form H

REQUEST FOR LANDSCAPE & FENCING DESIGN REVIEW

APPLICANT'S CONTACT INFORMATION:

Name: _____

Phone Number: _____

Address: _____

Email: _____

PROPERTY INFORMATION:

Lot #: _____

Building Type (if known): _____

TYPE OF IMPROVEMENT (Circle One):

Fence

Deck

Patio

Landscaping Siding

Pergola

Other

CONTRACTOR INFORMATION

Name: _____

Phone Number: _____

Address: _____

DESCRIPTION:

1. Landscape & Fencing Design Review

The Landscape & Fencing Design Review has been established to ensure the applicant's landscape design or residential fence is in compliance with the established Outdoor Design Standards. This form and two (2) sets of the documents listed below should be submitted to the ARB prior to the commencement of the installation of any landscape improvements or residential fence. The ARB reserves the right to request additional information in order to review the proposed plans.

Upon review of the required documents, the landscape design and/or fence will be approved without exception, rejected or approved with conditions. If the design or fence is approved without exception, the applicant may proceed with the installation of the landscape improvements or fence. If the design is conditionally approved, the applicant must submit the required modifications and additional information requested by the ARB. Once this information is reviewed and approved by the ARB, the applicant may proceed with the installation. If the applicant does not agree to the conditions imposed by the ARB, the application shall be considered rejected.

2. Submissions –

a. Plot Plan – Copy must be attached showing the location of all requested improvements.

b. Landscape Plan – (Be very specific, types of materials, colors, dimensions, etc.) Please attach pictures of drawings, and supply samples of materials for the Architect to review. Please feel free to attach a separate sheet of paper with all pertinent information. Plant materials that are less than 36 inches when mature do not need approval.

- *location, species, and size of landscape materials:*

- *Driveways, walkways, landscape areas, hardscape areas and pools with dimensions and materials indicated. A sample of pavers and other rock materials should be provided (Be specific in materials, location, etc.):*

- *Trellises & Pergolas (Support column size and height, support beam size and height, individual member size for top most members, size and type of footings, will there be a mesh canopy? If yes, be specific in description. Will there be knee braces, if so be specific, also include color and brand of paint or stain to be used. If paint and stain are not being used, please include that as well:*

- *Fences (Construction details, dimensions, height, color/stain, materials.) 6-foot fences need 6x6 posts. All fences need three rails minimum:*

- *Gate hardware and gate construction*

- *Post embedment details (preferred to be in 30inches of concrete)*

- *Post caps for fence (Style, color, materials, picture):*

- *Finials (Style, material, how they will be attached):*

- *Irrigation (Location and coverage):* _____

- *Exterior light locations (Style, picture, color, location, and wattage):*

- *Location of all external equipment, including, but not limited to, electric meter, air conditioning condenser, pool equipment, etc.:* _____

c. Submissions checklist - Failure to supply the below noted submissions could result in the denial of your Architectural request.

- Photos
- Materials List
- Picture(s) of Samples
- Dimensions Listed
- Picture(s) of Location
- Color of Home
- Plot Plan w/ location of alteration

3. Fee - \$50.00

4. Agreement & Approval-

(Applicant Signature)

APPROVED BY: _____ DATE _____

APPROVED AS NOTED BY: _____ DATE _____

APPROVED AS SHOWN BY: _____ DATE _____

DISAPPROVED AS NOTED BY: _____ DATE _____

MORE INFORMATION REQUIRED: _____ DATE _____

COMMENTS FROM THE TOWN ARCHITECT:

Send to:
The New Town at St. Charles General Assembly
3312-1 Rue Royale St.
St. Charles, MO 63301
636-916-2085 phone
636-916-2019 fax
staff@ntga.net