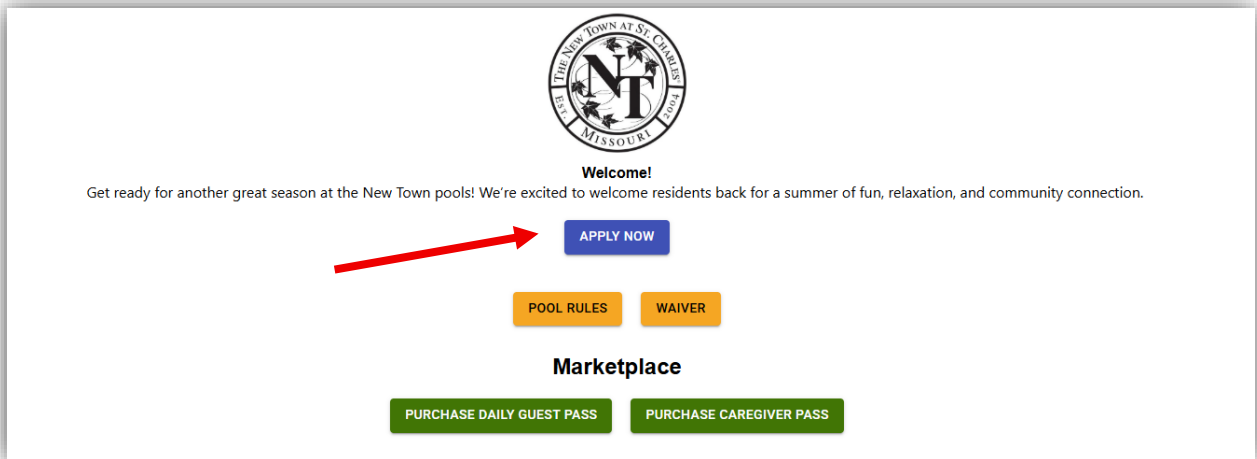


# New Town Pool Application Step by Step Guide

## Computer View for Tenants Applications Only

### 1. Select Apply Now



### 2. Enter Email Address and Select Tenant (Homeowner applying for Tenant)

New Town Blue Agave & Shire Lane Application

*We will send status on your Application to the email address below* \* Required Field

Your Email Address \*

**Membership Information**

*Select the Membership Type*

Membership Type \*

Homeowner (Applying for Household)

Tenant (Homeowner applying for Tenant)

3. Upload a copy of the lease agreement
4. Enter your information as the **owner of the home**. (Full Name, Email, Phone & the address where you currently reside.)

## Membership Information

*Select the Membership Type*

Membership Type \*

Homeowner (Applying for Household)

Tenant (Homeowner applying for Tenant)




**Only those listed on the lease over the age of 18 will be granted a pool passes.**

**ADDITIONAL RENTER QUESTIONS**

*Renters are required to provide a copy of their lease.*

Upload Copy of Lease \*

Drag File Here

 Browse Download Remove

**Homeowner's Information**

Homeowner Full Name \*

Homeowner Email \*

Homeowner Phone \*

**Homeowner's Address**

Address \*

City/Town \*      State/Province \*      Postal Code \*

5. Enter the property information where your **Tenants are residing**.
6. Enter Your **Tenant's** Email, Phone and Emergency Contact

## Your Household

**Mailing Address**

Address \*

City/Town \*      State/Province \*      Postal Code \*

Email \*

Primary Phone \*

Alternate Phone

*Enter the Emergency Contact for your household. Do not enter yourself.*

Emergency Contact Name \*      Emergency Contact Phone \*

7. Click the plus sign next to patrons
8. Enter your Tenant's information under Patrons & all other tenants residing in the Property
9. Add a photo of each member under their patron

**Patrons**  
(press the + to add members of your household)

**PATRONS** + Count: 1  
*Keep pressing + to add the number of patrons in your family*

**PATRON (1)**  
*Enter the information for this patron*

First Name (1) \*

Last Name (1) \*

Member Birthdate (1) \*

Member Image (1) \*

Drag Image File Here

Webcam File Upload From Clipboard Edit/Crop Clear

10. A waiver for each application must be completed prior to Pool Passes being approved.  
**\*Completed waivers will streamline the application process for future years to come.**

Please upload a copy of the signed waiver

upload the signed waiver (1) \*

Drag File Here

Browse Download Remove

[Download Waiver](#)

## 11. Select your Pass Type

### Pass Policy

Each patron is required to present a pass to enter the facility. All members will receive a new electronic pass. Electronic passes are emailed to you after your application has been approved.

If you would like a **new pass** mailed to your home, you must select **New Pass** and pay the **\$1** pass fee and **\$5** mailing fee.

If you have a previous year's pool pass and wish to reuse the pass, you may elect to **Reactivate** the pass.

If you only need an electronic pass (**ePass**) emailed to you, you may select **ePass Only**.

*What type of pass are you requesting?*

Pass Request (1) \*

- New Pass
- Reactivated Pass
- ePass Only

+ ADD ANOTHER PATRON

Patron Fees: \$0.00

## 12. Select an option for Caregiver Pass

### Application Continued

#### Additional Questions

*Would you like to add a Caregiver Pass to your household for \$100?*

Caregiver Pass \*

- Yes
- No

13. Checkmark each Acknowledgement

14. Add Comments if Necessary

15. Select if it is your Second Application if applicable

16. Click Submit

### Terms & Conditions

- I certify that the information provided on this application is accurate. \*
- NO LIFEGUARDS ON DUTY. Pool is "SWIM AT YOUR OWN RISK" – Parents or designated guardians assume all responsibility for safety. Pool staff members are NOT certified lifeguards and do not perform lifeguard activities. \*
- I/We agree to abide by all the rules and regulations of The New Town at St. Charles General Assembly \*
- I agree to Access Granted Systems, LLC Terms & Conditions \*

[View Pool Rules](#)

[View Terms & Conditions](#)

*Is there anything else we need to know about your application?*

Application Note

Check here if this is your 2nd submission this year.