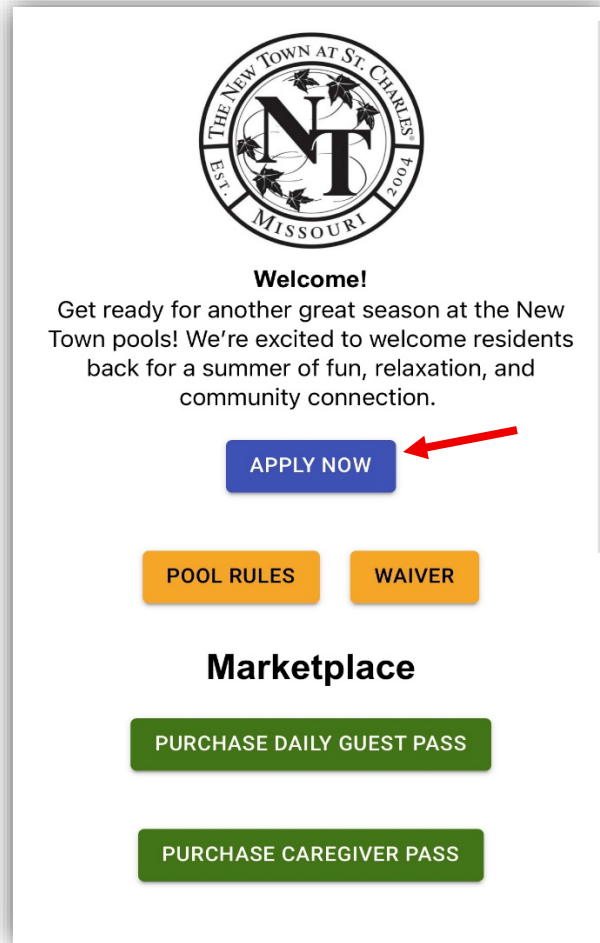


New Town Pool Application Step by Step Guide

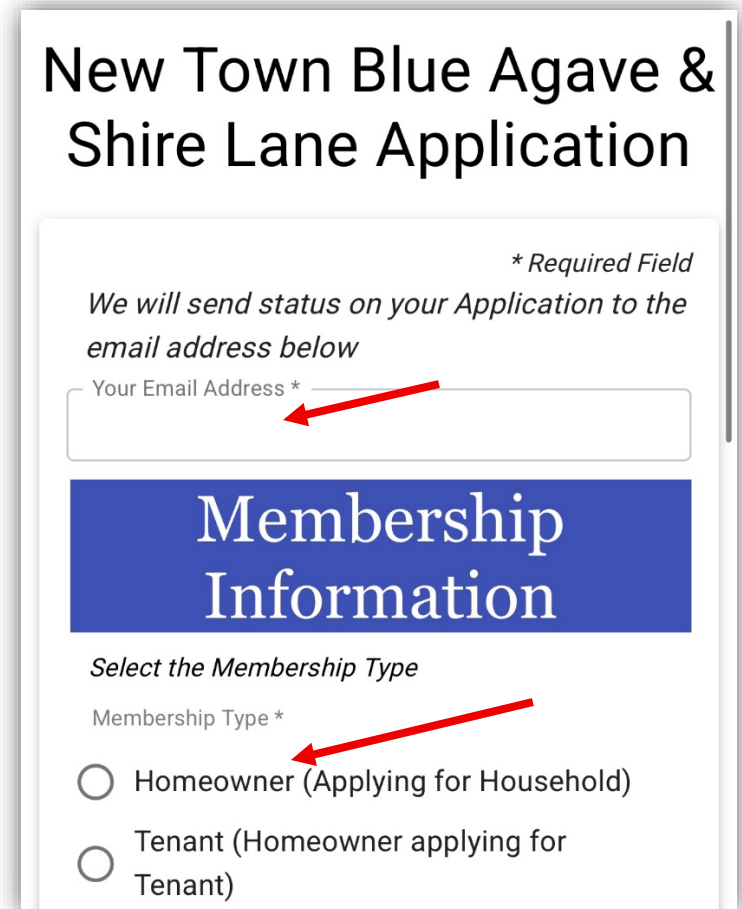
Mobile View for Homeowners Applications Only

1. Select Apply Now



The image shows a mobile application welcome screen for New Town Pools. At the top is the logo for 'THE NEW TOWN AT ST. CHARLES, MISSOURI' featuring a large 'NT' monogram. Below the logo is a 'Welcome!' message: 'Get ready for another great season at the New Town pools! We're excited to welcome residents back for a summer of fun, relaxation, and community connection.' A blue 'APPLY NOW' button is highlighted with a red arrow. Below this are two orange buttons: 'POOL RULES' and 'WAIVER'. Underneath is a 'Marketplace' section with two green buttons: 'PURCHASE DAILY GUEST PASS' and 'PURCHASE CAREGIVER PASS'.

2. Enter Email Address and Select Homeowner (Applying for Household)



The image shows a mobile application screen for entering an email address and selecting a membership type. The title is 'New Town Blue Agave & Shire Lane Application'. A note states: '* Required Field We will send status on your Application to the email address below'. Below this is a text input field for 'Your Email Address *' with a red arrow pointing to it. A large blue banner reads 'Membership Information'. Below the banner, it says 'Select the Membership Type' and 'Membership Type *'. There are two radio button options: 'Homeowner (Applying for Household)' and 'Tenant (Homeowner applying for Tenant)'. A red arrow points to the 'Homeowner' option.

3. Enter your Household Information (Address, Email, Phone & Emergency Contact)

Your Household

Mailing Address

Address *

City/Town *

State/Province *

Postal Code *

Email *

Primary Phone *

Alternate Phone

*Enter the Emergency Contact for your household.
Do not enter yourself.*

Emergency Contact Name *

Emergency Contact Phone *

4. Click the plus sign next to patrons
5. Enter your information under Patron & all other members of the household
6. Add a photo of each member under their patron

Patrons

(press the + to add members of your household)

Be sure to add yourself as a patron.

PATRONS Count: 1

Keep pressing + to add the number of patrons in your family

PATRON (1)
Enter the information for this patron

First Name (1) *

Last Name (1) *

Member Birthdate (1) *

Member Image (1) *

Webcam

File Upload

From Clipboard

Edit/Crop

applications.accessgrantedsystems.net

7. A waiver for each application must be completed prior to Pool Passes being approved.

***Completed waivers will streamline the application process for future years to come.**

Please upload a copy of the signed waiver

upload the signed waiver (1) *

Drag File Here

Browse

Download

Remove

[Download Waiver](#)

8. Select your Pass Type

Pass Policy

Each patron is required to present a pass to enter the facility. All members will receive a new electronic pass.

Electronic passes are emailed to you after your application has been approved.

If you would like a **new pass** mailed to your home, you must select **New Pass** and pay the **\$1** pass fee and **\$5** mailing fee.

If you have a previous year's pool pass and wish to reuse the pass, you may elect to **Reactivate** the pass.

If you only need an electronic pass (**ePass**) emailed to you, you may select **ePass Only**.

What type of pass are your requesting?

Pass Request (1) *

- New Pass
- Reactivated Pass
- ePass Only

+ ADD ANOTHER PATRON

Patron Fees: \$0.00

9. Select an option for Caregiver Pass

Application Continued

Additional Questions

Would you like to add a Caregiver Pass to your household for \$100?

Caregiver Pass *

Yes

No

10. Checkmark each Acknowledgement

Terms & Conditions

I certify that the information provided on this application is accurate. *

NO LIFEGUARDS ON DUTY. Pool is "SWIM AT YOUR OWN RISK" – Parents or designated guardians assume all responsibility for safety. Pool staff members are NOT certified lifeguards and do not perform lifeguard activities. *

I/We agree to abide by all the rules and regulations of The New Town at St. Charles General Assembly *


I agree to Access Granted Systems, LLC Terms & Conditions *

[View Pool Rules](#)

[View Terms & Conditions](#)

11. Add Comments if Necessary
12. Select if it is your Second Application if applicable
13. Click Submit

Is there anything else we need to know about your application?

Application Note 

Check here if this is your 2nd submission this year. 